



# Colligo Contributor Pro

Complete solution for SharePoint enterprise content management for Windows - online or offline

## Colligo Contributor Pro

Colligo Contributor Pro is the complete solution for managing SharePoint, Office 365 and OneDrive for Business content on Windows, including emails, documents, and other types of content.

Colligo Contributor Pro tightly couples Colligo Email Manager and Colligo Briefcase for Windows so users can seamlessly file, tag, view, sync, share, and find SharePoint content on Windows desktops and laptops anytime, anywhere.

- Colligo Email Manager + Colligo Briefcase for Windows
- Everything under one license
- Single SharePoint configuration setting
- Great value
- Available in English, French, German and Spanish
- Supports SharePoint 2007/2010/2013 Office 365 and OneDrive for Business
- For Windows XP/Vista/7/8

*“ROI was almost instantaneous. By making email and document management so much easier, Colligo Contributor Pro paid for itself almost immediately.”*

- Michael W. Morris, MS, PE, Morris-Depew Associates, Inc.

## Colligo Email Manager



**Simple, powerful SharePoint access in Outlook, in the office and on the move**

- › Improve collaboration, email management, and project management
- › Increase the quantity and quality of content captured and tagged in SharePoint
- › Ensure mobile and remote productivity with offline access and powerful sync technology
- › Improve compliance and drive records retention
- › Reduce uncontrolled content in personal archives and PSTs

## Colligo Briefcase for Windows



**Synced SharePoint for mobility & performance, on any device, at the office or on the road**

- › Rich support for lists, libraries, and sites
- › Access SharePoint offline from locally cached content
- › Full featured desktop client and Windows Explorer integration

	Colligo Email Manager	Colligo Briefcase for Windows
FILE	<p>File email and attachments to SharePoint online and offline</p> <p>Easy drag-and-drop within Outlook for filing emails and attachments to SharePoint</p> <p>Smart file-naming uses: Sender, Date-Time, Subject eliminates confusion</p> <p>Conflict resolution for duplicate email/attachment upload</p> <p>Automatically file email to SharePoint using "Send &amp; File"</p>	<p>Drag-and-drop files &amp; folders between Windows and SharePoint or SharePoint sites</p> <p>SharePoint integrated into Windows Explorer interface for instant access</p> <p>Supports filing to upload-only and offline locations (with visual indicator for each)</p> <p>Perform SharePoint tasks such as document check-in and check-out via right-click</p> <p>Open, edit, save documents, even when offline, including from non-Office apps</p>
TAG	<p>Custom metadata support for all major metadata types, including content type, enterprise-managed metadata (taxonomies and keywords), and person/group metadata</p> <p>Automatically tag email with 22 common properties, such as "To", "From", "Subject", and "Sent Date"</p> <p>Use custom metadata to categorize email according to regulatory or organizational requirements</p>	<p>Custom metadata support for all major metadata types, including content type, enterprise-managed metadata (taxonomies and keywords), and person/group metadata</p> <p>Support individual metadata tagging for multiple files upload including from non-Office apps</p>
FIND	<p>Search Outlook and SharePoint sites simultaneously, with support for keyword, FAST, &amp; SQL search</p> <p>Search on specific email metadata fields (e.g. To, Subject) or customer metadata</p> <p>Share search results by sending a link to an item's SharePoint location or attach the item</p> <p>Search SharePoint for email, email metadata, docs, images and more from search pane within Outlook</p>	<p>Ability to search for SharePoint content through native Windows Explorer interface including from non-Office apps</p>
VIEW	<p>Browse, open and view files, lists and any other SharePoint content through Outlook folder tree</p> <p>View SharePoint content (on/offline) within Outlook, with access to features like check-in/check-out</p> <p>SharePoint libraries and folders shown as folders in the Outlook folder tree for a familiar experience</p>	<p>View multiple SharePoint sites and site collections without using a browser</p> <p>Use SharePoint views to organize data even while offline</p> <p>SharePoint columns visible in Windows Explorer for easy view, metadata edit</p> <p>SharePoint libraries and folders represented as folders in treeview</p>
SYNC	<p>View and manage SharePoint content and email while offline</p> <p>Select specific libraries and folders for offline use.</p> <p>Offline content is kept up-to-date with automatic background sync</p>	<p>Store SharePoint content locally for fast access</p> <p>2-way sync, document check-in/check-out, and elegant conflict resolution</p> <p>Sync specified documents, document sets, libraries, or entire sites</p> <p>Up-to-date content via automatic background sync based on startup, view, &amp; configured time intervals</p>
SHARE	<p>Email attachment as link to prevent multiple copies of the same content</p> <p>Share searched SharePoint documents with right-click 'Send As Attachment' and 'Send As Link'</p> <p>Copy SharePoint content URL for easy collaboration</p>	<p>Copy a SharePoint document URL with handy right-click access</p>

## Next Steps

Try Now: [colligo.com/cpwin\\_try](http://colligo.com/cpwin_try)

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