

Colligo Email Manager & Content Manager for Microsoft 365

Email Capture and SharePoint Collaboration From Any Device

Take a fresh look at Colligo solutions for Microsoft 365 - productivity tools for a work-from-home world.

Bring email capture plus SharePoint collaboration capabilities right into Outlook when you combine Colligo Email Manager and Content Manager for Microsoft 365.

Save and classify emails and attachments, search and collaborate on any SharePoint file, and do it all quickly and seamlessly from any device.

Email Manager - capture and classify emails and attachments, easier than ever!

- Easily file emails and attachments to SharePoint and Teams on-the-go from any device.
- Automatically capture email headers as metadata to easily search and find emails or documents later. Optionally save additional metadata for better discovery and records management.
- Search SharePoint content within Office 365's native interface, without switching apps.
- Email SharePoint content as links for easy collaboration and file-sharing with their peers.

Now, with Content Manager - extend SharePoint collaboration

- Easily explore and preview any SharePoint file right from Outlook on Microsoft 365.
- Efficiently search for and filter files & share quick links to latest file versions right from Outlook .
- Pin favourite locations or create a dashboard for quick access to SharePoint files.

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Features: Colligo Email Manager & Content Manager for Microsoft 365



Colligo brings the best of SharePoint into Outlook for Microsoft 365. Protect corporate knowledge and make collaboration simple with Colligo's easy-to-use and deploy add-ins.

Features	Description	Email Manager	Email Manager + Content Manager
Capture	Capture emails and attachments from Outlook to SharePoint/Teams	\checkmark	\checkmark
	Bookmark favourite SharePoint/Teams locations	\checkmark	\checkmark
	Move or copy emails to SharePoint/Teams	\checkmark	\checkmark
	Resolve conflicts while uploading files in SharePoint/Teams	\checkmark	\checkmark
Classification	Extract email and files metadata automatically, and manually capture custom fields	\checkmark	\checkmark
	Update metadata for files in SharePoint/Teams		\checkmark
Sort and Filter	Sort and filter files in SharePoint/Teams		\checkmark
	Filter search results in SharePoint/Teams		\checkmark
Search	Search SharePoint content based on metadata, title, or content		\checkmark
	Create folders in SharePoint/Teams	\checkmark	\checkmark
Browsing	Centralized navigation of all SharePoint/Teams site from Outlook		\checkmark
	Preview of file contents in SharePoint/Teams		\checkmark
	Launch files from SharePoint/Teams in native applications		\checkmark
	Keep track of recently used locations	\checkmark	\checkmark
Share and Collaborate	Email SharePoint content as a link or attachment in a new email	\checkmark	\checkmark
	Edit files in SharePoint/Teams		\checkmark
Install & Configuration	Specify sites that each group of users can access	\checkmark	\checkmark
	Specify policies for each group of users	\checkmark	 Image: A second s
Analytics and Reporting	Inbox summary, Appointment summary and To-Do List summary		\checkmark
System Compatibility	Support for iOS app, Android app and Windows and Mac	~	\checkmark
	Available for Outlook 2013, 2016 and Web Client	✓*	\checkmark
Platforms	One Drive (Coming soon)	\checkmark	\checkmark

*Support for Outlook Pro Plus versions of 2013, 2016+

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Outlook Email Capture and SharePoint Collaboration better than ever on Microsoft 365.

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