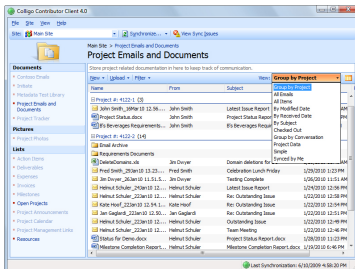


Take SharePoint Offline

Colligo
Contributor
Client

Enhance the SharePoint Desktop Experience

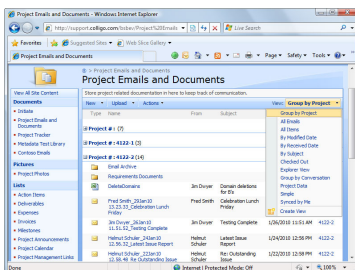
- Work with SharePoint Offline
- Eliminate Latency with Caching
- Access Document Libraries Instantly
- Update Custom & Standards Lists
- Drag-and-Drop Documents & Emails
- Apply Custom or Default Metadata



Colligo Contributor Client



SharePoint Document Library



Colligo Contributor™ Client is desktop software that increases SharePoint adoption by providing a seamless user experience online and offline. It enables information workers to instantly access, modify, and create SharePoint documents, list items, and metadata – anywhere. Mobile and remote workers remain productive, regardless of network latency or unavailability, while working in the field or from branch offices, and when traveling.

Improve Adoption with SharePoint Caching

Increasingly, corporations are adopting SharePoint for team collaboration and content management. However, many enterprises struggle with user adoption of SharePoint as a result of network latency and offline access challenges. For example, mobile and remote workers can experience difficulties in accessing the server when they are in the field, traveling, or working from branch offices. Contributor Client enables users to leverage the power of SharePoint – wherever they are and whenever they need it – by caching site content on their desktops. Many users prefer to use Contributor Client as their primary interface to SharePoint because it is easy to use and improves productivity with instant access. It has proven to increase SharePoint adoption by providing laptop users with a consistent interface, both online and offline.

Deliver a Consistent Online & Offline Experience

Contributor Client enables users to synchronize SharePoint document libraries, folders, lists, or entire sites to a local encrypted data store. It looks and acts like the default SharePoint 2007 web interface, but offers the improved user experience of a full desktop application. By caching lists and libraries locally, content and metadata can be accessed and edited quickly, offline and online, regardless of connectivity speed. Contributor features secure 2-way synchronization with full conflict resolution functionality – changes made offline are cached and automatically updated on the SharePoint server in the background when online.

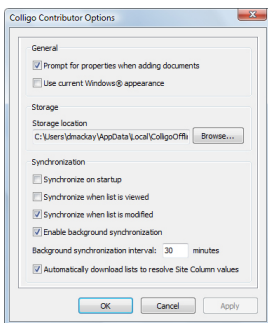
- **Improves Access** – caching guarantees fast access, both online and offline
- **Drives Adoption** – increases use of SharePoint for content management
- **Optimizes ROI** – maximizes the return on your SharePoint investment
- **Desktop Deployment** – 10MB client can be silently installed – no server modifications

Synchronization Options – Users can select specific libraries, folders, document sets, or lists for sync. Cached content is kept up-to-date with automatic background sync. If online, modifications to content can immediately trigger synchronization. 1-way synch configuration is available for read-only access. Configuration options can be set by individual users or locked by IT with the Configuration Editor.

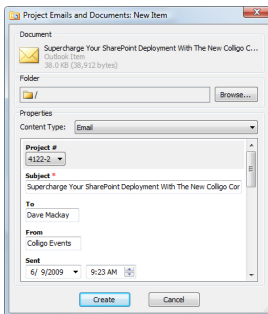
Document & Form Libraries – Documents are added to SharePoint libraries and folders with a simple drag-and-drop, and users are prompted to set custom metadata. New documents can also be

“It wouldn’t be an exaggeration to say that Colligo Contributor has been central to the success of our SharePoint project.”

Richard Grove,
Senior Project Manager, Technology
Webcor Builders



Contributor Synchronization Options



Custom Metadata Capture & Edit

Next Steps

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created on the desktop using the same document templates, forms, and content types available on the server. Existing documents can be easily opened, edited, and saved. Contributor Client supports in-place records management with SharePoint 2010.

Views & Metadata – Views can be used online and offline to effectively organize and find content. Metadata for documents and list items can be edited or added to one or multiple items at a time, with a simple right-click. Users can set enterprise managed and keyword metadata using the term store selector. Users can also set default metadata for folders or apply location-based default metadata. Multi-value lookups are also supported.

Custom & Standard Lists – Contributor Client provides access to custom lists and many standard lists including events, issues, links, contacts, announcements, tasks, and agendas. SharePoint list items are added and edited with just a few clicks.

Email Drag-and-Drop – Contributor Client has special support for email and attachment drag-and-drop. A unique filename is automatically generated, and message fields including To, From, CC, Date, and Subject are captured as metadata values. Users can set content types and custom metadata for email retention and classification applications.

Folder Drag-and-Drop – Complete folder structures may be copied from the desktop or between SharePoint document libraries and folders with a simple drag-and-drop operation. The necessary folders are created in SharePoint, files uploaded, and metadata values set on each file imported.

Document Checking & Version Resolution – Check-In and Check-Out is supported when users are working online. Elegant conflict resolution, integrated with Microsoft® Word compare and merge, notifies the user if conflicting edits have been made by multiple users while offline.

Extensible Platform for Configuration and Custom Applications

All Colligo Contributor products are built on a common run-time platform that is extensible through an Application Programming Interface (API). Custom interfaces can be built on the runtime using the Software Development Kit (SDK).

Software Specifications

- WSS 2.0/3.0, SharePoint Foundation, SharePoint Server 2003/2007/2010
- Microsoft® Office 2003/2007/2010 and Office 365
- .NET Framework 2.0 or higher, Windows® 2000/XP/Vista/7
- Terminal Server environments supported
- Claims-based authentication supported
- Supported languages: English, French, German, and Spanish

About Colligo Networks

Colligo Networks is the leading provider of SharePoint apps for managing email and documents in SharePoint from anywhere, on any device. Our solution suite is used by over 4800 organizations worldwide to implement enterprise-wide records management policies, increase collaboration and drive SharePoint adoption, by making it easy to access and manage SharePoint content from everyday apps and devices like Microsoft Outlook, Windows File Explorer, Apple iPads and smartphones. Colligo Networks is a Microsoft Gold Certified Partner.



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